

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF EDUCATION SERVICES
Policies and Procedures**

PUBLIC USE OF SCHOOL RECORDS

Effective Date: October 17, 2003

Original Effective Date: October 17, 2003

Reference:

Purpose:

To promote a safe environment for students and staff

Policy:

Directory listings of employees, students and any student group shall not be furnished to any private, commercial, religious, or other type of promotional organization without the approval of the Superintendent. All information concerning students shall be released according to the Family Educational Rights and Privacy Act.