

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF EDUCATION SERVICES
Policies and Procedures**

GIFTS TO EMPLOYEES

Effective Date: March 1, 2006
Original Effective Date: October 17, 2003
Reference: [G.S. 115C-36](#) and [G.S. 115C-47](#)

Purpose:

To help protect the integrity of school programs

Policy:

OES employees shall not accept any gifts, except token gifts of insubstantial value; provided however, that OES employees shall never receive or accept any gift, reward, gratuity, or other compensation from any manufacturer, merchant, dealer, publisher, or author for influencing or recommending to the Office of Education Services or any school that it use a seller's goods, wares, merchandise, materials, supplies, services, or equipment.

For purposes of this policy and to assure no conflict of interest, questions or concerns about a gift should be directed to the Superintendent for approval.